

# Chief Financial Officer

The Yakima Heart Center is a single specialty cardiology practice located in Yakima, Washington. We are looking for an exceptional individual to join us as our Chief Financial Officer (CFO).

## JOB SUMMARY

The CFO will oversee development of and adherence to internal control and finance policies and directs financial activities including payroll, patient and third party billing, budget development, tax reporting, auditing and insurance. This individual will also work cooperatively with outside agencies in third party payer contracting and support of YHC's retirement plan. He/she will be responsible for the management of YHC's financial affairs in accordance with sound financial practices and applicable statutory requirements and in accordance with GAAP.

## ESSENTIAL DUTIES AND RESPONSIBILITIES

- Plan, develop, organize, implement, direct and evaluate the organization's fiscal function and performance
- Ensure financial controls, reporting systems and required accounting policies are in place to provide timely and accurate information on operating data including weekly updates and monthly reporting
- Monitors clinic fiscal performance on realizing established plans and objectives. Identifies and reports undesirable trends with remedial action recommendations
- Evaluate and advise on the impact of short and long range planning, introduction of new programs/strategies and regulatory action
- Provide comprehensive accounting knowledge and consulting expertise on financial implications and risk management
- Performs the daily operations of payroll and oversees the billing processes
- Prepares reports required by regulatory agencies

## QUALIFICATIONS

Education:

- Must have a Bachelor's degree (B.A.) or Master's degree (M.A.) in accounting or related field of expertise. Certified Public Accountant (CPA) required.
- Five or more years professional experience in like or progressively responsible position.

## SKILLS AND ABILITIES

- Energetic, forward thinking, creative hands-on leader
- Thrives in a dynamic work environment with a proven ability to manage multiple projects and engagements.
- Demonstrated success in and knowledge of accounting, including complex contracting, compliance, tax planning and reporting
- High level of competency in computerized accounting software applications
- Effective, patient communicator at all levels in the organization, with excellent written and oral skills and a willingness to share information
- A team player with high ethical standards and the ability to build and establish relationships
- Proven success throughout career in achieving goals including ability to consistently meet deadlines

Find our application online at [www.yakimaheartcenter.com](http://www.yakimaheartcenter.com) or email [jobs@yakimaheartcenter.com](mailto:jobs@yakimaheartcenter.com). The YHC is an EEO.